



Employment Navigator

About Us

LakeCity Works supports people living with mental illness to build on their strengths, take on responsibilities and access work experience, education and employment. As well as our employment support and therapeutic services, we also operate several social enterprises. We're best known for our flagship enterprise, LakeCity Woodworkers, where we produce beautiful solid wood furniture. Our other ventures are equal sources of pride and include LakeCity Plastics, LakeCity Helpers, Reboot, Bright Firestarters, Vinland, and Woofingtons of LakeCity all of which are introduced in more detail on our website www.lakecityworks.ca. We're an active, entrepreneurial, impact-driven organization and every day we live our vision to empower people to be their best selves and thrive.

The Position Overview

We are looking for an impact-driven professional to empower and guide individuals living with mental illness in securing meaningful employment. The Employment Navigator will work with individuals to find and pursue employment-related opportunities by identifying their individual needs, vocational strengths, and barriers, and developing employment plans based on goals and aspirations. Working closely with case managers and employment partners, the Employment Navigator is a key member of a collaborative team that provides support services and advocacy for individuals in their efforts to connect with community resources, training opportunities, and meaningful employment.

Becoming a part of the LakeCity team requires empathy and understanding for individuals living with mental illness, and a natural inclination to interact with our clients and on-site participants with respect and professionalism.

- Assist clients to establish career goals, job search, interview preparation, job maintenance, skills enhancement, education plans and being able to identify and access resources for their own self-guided career development strategies where applicable
- Identify client strengths, aptitudes, and barriers to employment
- Collect labour market information for clients regarding job openings, entry and skill requirements and other occupational information
- Connect with client support team, which includes but not limited to Social Workers, Occupational Therapists and Residential Counsellors
- Advocating on client's behalf with employers and educational programming
- Work with various software applications and databases - LaMPSS experience an asset
- Provide accurate reports and assessments in a timely manner

Requirements

- Outstanding communication and interpersonal skills
- Excellent organizational and problem-solving ability
- You are not only motivated to make a difference in people's lives, resourceful and creative
- Respect for diversity
- Cultural awareness and sensitivity
- You have up-to-date knowledge of community resources and services
- 2 - 3 years experience working in employment services in the province of Nova Scotia considered an asset
- Must complete a vulnerable sector check, initiated by LakeCity Works

This full-time (40 hours) position is based in Dartmouth.

We are an equal opportunities employer who is committed to creating an environment of belonging for all. We welcome the unique contributions of all suitably qualified persons regardless of their race, sex, gender identity and expression, disability, religion/belief, sexual orientation or age.